

Proposal to Restructure INWR Board of Directors (BoD)

The INWR Board of Directors should be restructured to accommodate the changing needs of the Drivers Education Program. (Note: the revised BoD is shown in table 2)

Discussion: The INWR Drivers Education Team is without a full-time Chief Driving Instructor (CDI). Current “Chair” responsibilities do not match current assignments for DE management.

Table 1: Present 2019 Officers & BoD

President	Dave Bingham
Vice President	Dennis Garrod
Secretary	Dave Mandyke
Treasurer	Bill Roberts
Tour Chair:	Vacant as of mid-2018
Competition Chair	Dennis Garrod
Webmaster	Dennis Garrod
CDI & Technical Chair	Vacant as of May, 2019
Insurance/Safety Chair	Judy Harris
Social Chair	Sue Garrod
Publications Chair:	Vacant as of Mar 2019
Membership Chair	Rick Jordan
Past-President	Diane Rochelle
Board Member at Large #1	Vacant,
Board Member at Large #2	Tillie Hammond
Board Member at Large #3	Klaus Huschke
Board Member at Large #4	Kerry Swanson

Proposed Changes to the BoD

I propose a restructuring of the BoD “Chairs” that form the management of our INWR Driver’s Education Program as follows;

1. Retain the “Competition Chair” without change.
2. Separate the “CDI & Technical Chair” into a “CDI” position and a “Technical Chair”, the former would not be a Board member while the latter retains Board membership. The “CDI” would be appointed by the “Competition Chair” and not be subject to term length restrictions.

3. Separate the “Safety Chair” from “Insurance Chair” position.
4. Add “Safety Chair” to “Technical Chair” position. This change establishes a Safety focal point for the INWR DE and Touring (aka Driving) events. The two functions are currently being done by the same person.

To staff the new positions, the following recommendations are offered for consideration:

1. Appoint Trevor Bacon to CDI position with Velle Kolde acting as an Alternate in case of schedule conflicts.
2. **Appoint Bill Massy to the new combined Technical/Safety Chair**

Table 2: 2019 Officers & BoD After Proposed Changes

President	Dave Bingham	No change
Vice President	Dennis Garrod	No change
Secretary	Dave Mandyke	No change
Treasurer	Bill Roberts	No change
Tour Chair:	Vacant as of mid-2018	
Competition Chair (Note 1)	Dennis Garrod	Appointments by Competition Chair - Chief Driving Instructor(s)
Webmaster	Dennis Garrod	No change
Technical/Safety Chair	Bill Massy	
Insurance Chair	Judy Harris	
Social Chair	Sue Garrod	No change
Publications Chair:	Vacant as of Mar 2019	
Membership Chair	Rick Jordan	No change
Past-President	Diane Rochelle	No change
Board Member at Large #1	Vacant	
Board Member at Large #2	Tillie Hammond	No change
Board Member at Large #3	Klaus Huschke	No change
Board Member at Large #4	Kerry Swanson	No change

Note 1: The position of Competition Chair will transition from Dennis Garrod to Tony Nufer in 2020 after the 2 year term expires.

Table 3 shows the PCA DE Minimum Standards required management for DE events together with Current Practice and Practice after proposed changes to BoD.

Table 3: Required PCA DE Minimum Standards for DE Management

PCA DE Position	Current Practice	BoD Chair Responsible (after changes)
Chief of Course	Appoint at track	Technical/Safety Chair
Grid/Pit Marshal	Appoint at track	Technical/Safety Chair
Chief Instructor	CDI/Technical Chair	Competition Chair
Safety Inspector	Appoint at track	Technical/Safety Chair

As with the CDI, the Competition and Technical/Safety Chairs can appoint qualified individuals to staff Track Inspections, Pit Marshal, etc as required for an event.

Next Steps

INWR By-law paragraphs 1X.1 & 1X.2 outline the process of changing the By-laws. To make the proposed changes to the INWR By-Laws a vote of the membership is required. The proposal (this document) must be recommended by at least 4 Board members before being presented to the general membership for a vote. Either the Vice-President or Secretary prepares a version of the proposed changes that can be both voted on and legally written into the BY-laws. A simple majority will endorse the changes to be made to the By-laws.

During the next membership meeting a motion to go forward with these changes will be introduced, seconded and voted on. At least 4 of Board members need to endorse the proposal. If successful, the next steps (outlined above) will be followed cooperatively by the Secretary and Vice-President.