

**INWR Board of Directors
Meeting Minutes
Tuesday, March 22, 2022
Via Zoom**

The Meeting was called to order by President Dennis Garrood at 6:02 pm.

Officers Present:

President: Dennis Garrood, Vice President: Art Watanabe, Treasurer: Trevor Bacon, Secretary: Sue Garrood

Board Member present:

Dave Bingham, Tony Nufer, Rick Jordan, Chris Broderson, Diane Rochelle, Tillie Hammond, Dave Mandyke, Kerry Swanson, Mark Jennings

Secretary Report:

Sue Garrood reported that the minutes from the November 20 Board Meeting were reviewed and posted to the INWR website. She asked if anyone wanted to have those minutes read.

Tony Nufer announced that he and Tim Hagner have created a pamphlet of sponsorship opportunities for our 50th Event and have started to approach companies. He also sent out a Constant Contact to the membership asking for names of businesses to participate. He is pleased to announce that they have already gotten sponsorships: In addition to Pacific Crest Planning Team/RBC for the wine glasses, Porsche Spokane will be our Platinum Sponsor, with a sponsorship of \$2,200. Another sponsorship commitment is for the Centerpieces, \$250, from Black Shoe Consulting.

He is getting positive feedback from members and several businesses. These sponsorships will offset the overage costs of the 50th Anniversary event. He will keep us posted on their progress. Congratulations Tony and Tim!

Agenda Item #1: Review of the “Gala” ticket pricing options

Sue Garrood reviewed the original assumption to keep the event ticket price at \$100. The current menu at the Coeur d'Alene Resort has gone up in price, resulting in an anticipated cost of \$113 (including tax and tip). The 50th Committee recommended keeping the member ticket price at \$100 and for INWR to subsidize the \$13. It was moved and seconded to approve a ticket price at \$100 each for INWR Members. The motion passed.

Note: Additional discussion regarding charging more for non-INWR members. Sue will check with Bill Roberts whether this can be done on MSR. Tillie Hammond also recommended other PCA Regions be invited AFTER the initial registration is open to INWR members.

Sue also asked the Board to approve her contracting with a musician (Howie King) to play on the boat cruise to secure the date. Projected cost: \$400. Note: this cost is another of the sponsorship categories, so will hopefully be paid). It was moved and seconded. The motion passed and Sue will confirm with the musician.

Agenda Item #2: Review of the 2022 DE program

Tony Nufer reported that he has secured the Spokane County Fairgrounds for an INWR Skills Event on Saturday, May 7. The costs involved will be part of the 2022 Budget presentation by Trevor.

Tony has worked with SOVERN to join them in a Porsche-only DE, on Friday June 3, for 1/3 day. Note: this will be for experienced drivers ONLY - there will be no beginners. It still needs to be worked out if this is a PCA event or not. Trevor and Tony plan to meet with the Manager of the Raceway for the Kalispell Tribe to see if another PCA-only DE day can be arranged.

Additional Item: 2022 Budget

Trevor Bacon has put together a working budget for 2022. It will be updated as things change and he will add it to his monthly financial report.

Some highlights:

- The Basic expected cost of the 50th Event: \$6,000 after income (from sponsorships, ticket sales, etc.) Note: additional sponsorships will reduce that amount.
- DE Program: Rental of track and expenses: expected to cost \$1000 after income.
- Target for 2022 outflows: \$9,700 and cash on hand at the end of 2022 of \$10,851. Note: \$10,000 cash on hand at the end of the year is our "safety net".

The Working Budget for 2022 was approved.

Trevor then asked for a Board vote to move the \$3,600 from savings into our checking account to get a higher interest rate. His request was approved.

AUTO CROSS

Mark Jennings provided an update on plans to hold an initial auto cross event in the Tri Cities. It is estimated the track rental will be approx \$2500, which Trevor will add to the 2022 budget. There won't be any timing equipment required for this event - they will use stop watches. In addition to the track rental, they may need to rent cones and helmets.

Agenda Item #3: 2022 Tours

Curtis Broderson lead off the discussion of upcoming tour:

Spring Fling on April 23: POC Rick Jordan. The plan is to end at Twigs Restaurant and participants will buy their own lunch. We need to meet a \$1200 food & beverage minimum. Rick has until Apr 10 to cancel, if not enough interest in the luncheon part.

Tri-Cities / Spokane Rally on May 14: POC Mark Jennings. The idea is to have one group drive from the Tri-Cities and the other from Spokane and meet in Ritzville. Mark is working to find a place in Ritzville with a large parking lot, with a suitable place for people to grab lunch on their own.

Curtis is also working on the Wine Tour and the Palouse Tour.

Agenda Item #4: Guidance for buying coffee at Cars & Coffee (C&C) events.

Tillie Hammond led the discussion of whether the club should buy coffee for our C&C events. The Tri Cities group pays for ordered drinks and Tillie gets reimbursed. Kerry buys a single Starbuck's drip coffee growler and sometimes asks for reimbursement. The hosts for the Classics Group buys Starbuck's drip coffee growlers & donuts and sometimes asks for reimbursement.

Discussion: most board members felt people come to the C&C to see the cars & people, not for the coffee; we can buy our own coffee; it was suggested that buying participant's coffee is a benefit to the membership.

The conclusion of the Board was to no longer buy coffee drinks at C&C. However, Tillie was authorized to pay for coffee drinks for those attending the inaugural C&C in Yakima on March 26.

Agenda Item #5: New and Old Business

Potential change in location of Membership meeting in Tri Cities on April 16. Stay tuned.

Name Tags: Name tags are available to order on the INWR Website. We need to remind folks they have to order them themselves. This info is given to new members by Rick Jordan.

Website: Art Watanabe mentioned there should be more info on our 50th Anniversary on the INWR website. He will work with Debbie Wolf to get that added. Also, Dave Mandyke is working on the "how to order" 50th embroidered merchandise via a link to the Land's End website.

Tony mentioned that Volunteers will be needed to help with the Skills Event and that they may need to look into training additional Instructors for DE since some of our current instructors are no longer interested.

Dennis reminded the Board that he and Sue will be traveling out of the country from April 1 -13 and will check emails, but may not be able to respond quickly.

Next Zoom Board Meeting: May 24th, 6:00 pm.

Meeting closed at 7:30 pm

- Minutes recorded by Sue Garrood, INWR Secretary

INWR BOARD MEETING

Tuesday, Sep 27, 2022

Zoom Meeting, 6:00 pm

OFFICERS PRESENT:

President: Dennis Garrood, Vice President: Art Watanabe, Treasurer: Trevor Bacon, Secretary: Sue Garrood

BOARD MEMBERS PRESENT:

Tony Nufer, Rick Jordan, Curtis Broderson, Diane Rochelle, Bill Massy, Debbie Wolf, Tillie Hammond, Dave Mandyke, Bill Roberts

ADDITIONAL ATTENDEES:

Tim Hagner, Patrick Schallert, Nominating Committee Members: Bill Simer, Chair, Klaus Huschke, Diane Rochelle, Holly Kerl

The meeting was opened at 6:01 pm.

Dennis welcomed everyone to the Zoom meeting and welcomed a guest member, Patrick Schallert then introduced the Nominating Committee. There were 12 Board Members present, which constituted a quorum.

The first order of business was to conduct a Board Vote on 3 items:

Motion #1: New INWR Car Badges: presented by Bill Roberts

Bill presented a new INWR 50th Anniversary design for new enamel car badges to replace our previous car badges that are sold out. He proposed that the INWR Board authorize the production and purchase of 50 car badges for a total cost of \$1187.50 and that we sell them on MSR for \$40 including shipping or delivering the badge to the member.

A motion was made, seconded and approved.

Motion #2: Tech Session Budget approval: presented by Diane Rochelle

Diane presented a budget for the 2023 INWR year-end Tech Session and Brunch. This year's speaker will be Nathan Merz and the club has tentatively agreed to cover his travel expenses, estimated to be \$750. The brunch costs are estimated to be \$2,000.00 inclusive of taxes and gratuity.

She requests the Board approval a NOT TO EXCEED budget estimate of \$2,750.00.

A motion was made, seconded and approved.

Motion #3: INWR Board Resignations: presented by Dennis Garrood

Dennis reported that two INWR Board Members, Shannon Cartier and Kerry Swanson have formally resigned. He requested that the Board accept their resignations and declare the Board positions of “Board Member-at-Large 3” and “Uber Alles Editor” Newsletter vacant. The 2022 Nominating committee will seek candidates for these vacant positions.

A motion was made, seconded and approved.

Financial Report

Trevor sent out an email to the Board on 9/27/2022 with the updated financial reports. He reported that the final bills from the Coeur d'Alene Resort for the 50th Anniversary Event and the Hayden Lake Country Club for the New Member's Lunch have been paid in full.

Bank Accounts:

Checking	\$19,229.95
Savings	\$ 0.00
TOTAL Bank Accounts	\$19,229.95

Cash Accounts:

PayPal	\$ 1,002.37
Petty Cash	\$ 0.00
TOTAL Cash Accounts	\$ 1,002.37

Asset Accounts:

Goodie Store	\$ 0.00
INWR Non-Cash Assets	\$ 2,660.28
TOTAL Asset Accounts	\$ 2,660.28

Credit Card Accounts:

Debit Card	\$ 0.00
TOTAL Credit Card Accounts:	\$ 0.00

OVERALL TOTAL \$22,892.60

2023 INWR Board Elections

Dennis asked Bill Simer to talk about the upcoming INWR Board election process. Bill explained that he is working with his committee to provide a slate of candidates for the open positions on the Board. Sue Garrood said she will work with Bill to put out a Constant Contact to the Membership asking for nominations/volunteers for the open Board positions.

New Topic: Internal Audit

Dennis opened up a discussion of whether the club should institute an internal audit as "best practices". PCA does not require regions to conduct audits, but it may be useful to implement conducting one. Currently, based on our total yearly revenue, we do a "simple" IRS postcard filing as a non-profit entity.

Several board members said that it would be a good idea to add an internal audit to our general procedures. Dennis will add it to the 2023 "To Do" list for the club.

Topic: Draft 2023 INWR Event Calendar

Dennis reminded the Board that we would be working on the Draft 2023 Event Calendar during our upcoming Board meeting on October 8. He reviewed the Ground Rules for adding events to our calendar:

- The event calendar will be populated with the same set of Cars & Coffee locations as 2022, adjusting for seasonal starts/stops.
- The event calendar will be populated with the same set of Membership Meetings and Board Meeting locations as 2022. The same geographic locations will be carried forward to 2023.
- The event calendar will be populated with the *Signature Club events: Installation & Awards Dinner, Wine Tour, Hayden Lake New Members Lunch, and Brunch/Tech Session* on the date(s) closest to those from 2022.
- Any Board member can submit an event for the 2023 Club calendar, ideally these will come from the membership over the past year.

- Each event on the calendar must have an assigned Point of Contact at least 90 days before the event. Note that the Installation & Awards Dinner, New Members Lunch, and Tech Session Brunch are assigned to the Social Chair as POC.

Curtis Broderson asked why we charge a \$5 per car fee for driving events. Discussion ensued regarding why the minimum fee was instituted by the Board several years ago. The reasons were to reimburse the Event's Point of Contact for expenditures (gas and printing) and was a means for members to make a small financial commitment to participate. Several members noted that free drives are a way of giving back to Club members.

Note: Diane clarified that this discussion is ONLY for INWR-PCA authorized club drives which require PCA insurance and member registration. The discussion does not impact impromptu drives by members, defined by PCA as not-advertised, no registration requirements and have no PCA insurance.

After the discussion, Curtis made a proposal for 2023: If the club does not have a financial or contractual obligation (such as a signed contract with a venue), the club will not charge for the drive. However, if the club does have a financial or contractual obligation, a MSR (MotorSport Reg) \$5 fee per car will be charged.

A motion was made, seconded and approved.

The next INWR Board Meeting will be held on Saturday, October 8, after the Membership Meeting in the Tri Cities.

The meeting was closed at 7:42 pm.

- Meeting minutes by Sue Garrood, INWR Secretary

INWR BOARD MEETING
Saturday, Oct 8, 2022
In-Person Meeting
Country Mercantile, Richland, WA

The Meeting was called to order by President Dennis Garrod at 12:19 pm.

Dennis welcomed attendees to the October Board Meeting of the Inland Northwest Region of the Porsche Club of America. Guests included members Tim Hagner and Holly Kerl.

Officers Present: President: Dennis Garrod, Vice President: Art Watanabe, Secretary: Sue Garrod

Board Members Present: Dave Bingham, Tony Nufer, Rick Jordan, Curtis Broderson, Diane Rochelle, Debbie Wolf, Tillie Hammond, Dave Mandyke

Dennis welcomed everyone to the Board meeting. There were 12 Board Members present, which constituted a quorum.

Secretary Report

Sue Garrod reported that the minutes of the September 27, 2022 Zoom Board Meeting were distributed to the Board for review and will be posted on the INWR website. When asked if anyone wanted the previous Minutes to be read, no requests.

President's Report

Dennis opened the discussion of whether we should post the 50th Anniversary video onto our INWR website. Dennis pointed out that PCA does not have any rules regarding this and suggested that we first get okays and signed appearance waivers from those interviewed on-camera. In general, attendees were positive, feeling that it would be a good promotional product for our club. Dennis will work to draft a consent form and have it sent out and signed.

Annual Club Awards

Dennis asked if we should have a one-time, special award for individuals who did an outstanding job on the 50th Anniversary Party. The consensus of the Board was yes. Dennis will put together a Committee to work on this.

2022 Holiday Party

Dennis reported that Shannon Cartier received cost estimates from the Meadow Springs Country Club. Based on an estimate of 70 attendees, the per person cost (with tax & tip) is \$95. In past years, the club has subsidized this event at approx. \$20 per person. Dennis asked for a discussion of whether we subsidize in the amount of \$20, making the per person ticket price \$75, which would result in an approx. \$1200 subsidy for this event. He noted that he had talked about this with Trevor Bacon, who agreed that the \$1200 subsidy is acceptable.

Dave Bingham suggested that in next year's planning, we highlight the "signature events" we subsidize, by the number of attendees and approx. amount we subsidize, to help set the club's priorities.

It was moved and seconded that the club subsidize the 2022 Holiday Party ticket price at \$75 per person". The motion passed.

2023 INWR Event Calendar

The Board worked on creating the DRAFT 2023 Event Calendar, month by month. The 2023 Calendar will be finalized at the next Board Meeting on November 5.

New Member Lunch

Tillie Hammond suggested that we consider having two "New Member" lunches, one in the Spokane/North Idaho area and one in the Tri-Cities area, so the travel distance for new members wouldn't be so far.

The next INWR Board Meeting will be held on Saturday, November 5, after the Tech Session and Brunch at Porsche Spokane.

The meeting was closed at 2:00 pm.

- Meeting minutes by Sue Garrood, INWR Secretary

INWR BOARD MEETING

Saturday, Nov 5, 2022

In-Person Meeting

Porsche Spokane, Liberty Lake, WA

Meeting was called to order by Treasurer, Trevor Bacon at 12:06 pm.

Trevor welcomed attendees to the November Board Meeting of the Inland Northwest Region of the Porsche Club of America. There were 10 Board Members present, which constituted a quorum. Guests included members Klaus Huschke, Holly Kerl and Phil Rochelle who serve on the 2022 special awards committee.

Officers Present: Treasurer: Trevor Bacon, Secretary: Sue Garrood

Board Members Present: Dave Bingham, Tony Nufer, Rick Jordan, Curtis Broderson, Diane Rochelle, Bill Massy, Dave Mandyke, and Mark Jennings

To start the meeting, Klaus Huschke reported on his committee's work to make recommendations to the President for candidates for the annual awards including a special 50th Anniversary award. The group is working to complete their task and make their recommendations by the end of November.

Secretary Report

Sue Garrood reported that the minutes of the October 8, 2022 Board Meeting were distributed to the Board for review and will be posted on the INWR website. Sue made a motion to not read the minutes. It was seconded and approved.

Sue also reported on two Board votes via email:

The first was on // to ask for Board approval to that a Board Vote via email to update the 2022 Nominating Committee to make Diane Rochelle, a current INWR Board Member, to serve as the 2022 INWR Nominating Chair. The email vote was sent to 14 Board Members: 11 voted "yes", 1 abstained and 2 did not vote. The motion passed and Diane Rochelle will serve as the 2022 INWR Nominating Chair.

The second Board Vote was made on a motion by Art Watanabe (motion made via email on Oct 28/29, 2022) seconded by Tillie Hammond, to

1. Remove Tim Hagner's name from the ballot.
2. Add Debbie Wolf's name
3. Reopen nominations to anyone else who wishes to be placed on the ballot.
4. Waive the ByLaws requirement that a Ballot with nomination date of October 8 (**corrected to read October 28**) and move it to November 7th til after the Board Meeting.

The email was sent to 14 Board Members, A QUORUM required 9.3 votes: 11 votes received: 10 voted "yes", 0 voted "no" and 1 "abstained". 3 members did not vote. The motion passed.

2023 Event Calendar

Dave Mandyke has posted the updated 2023 INWR calendar on the website. He asks that everyone review it and let him know if there are changes.

Trevor asked if there were any updates to the event calendar and there were none.

President's Report

Trevor made a motion that INWR make its annual contribution of \$500 to the Post Falls Food Bank in recognition of George Gee. It was seconded and approved. Trevor will prepare and send the check.

2022 Holiday Party

Diane Rochelle reported that the Holiday Party will be held at the Meadow Springs Country Club in Richland on Saturday, December 3. The price per person will be \$75. The registration will open soon.

Curtis Broderson asked that more information on the gift exchange be provided in the registration materials.

Treasurer's Report

Trevor reported that as of the end of October, the club finances are looking good. He complimented Tony Nufer on the success of the recent DE event, which had a very small loss of \$35. Trevor will send out a complete financial report to the Board in the next week.

Competition Chair

Tony Nufer needs space to store the INWR DE equipment & supplies. He has looked at small commercial storage spaces and feels he can rent one

for \$120 to \$130 a month. Upon further discussion, Dave Bingham offered space in his barn to store the items. There will be a need to purchase storage racks and plastic bins to accommodate the items. Tony will work with Dave to review the space and make a further report at our next Board meeting.

NEW BUSINESS

PCA and the Zone 6 Representative are pushing for regions to keep their Bylaws updates - with revision suggest every 5 years. (FYI: the INWR Bylaws were last updated March 5, 2013.) The new INWR President will assign a committee to review and update the INWR Bylaws.

Tony Nufer suggested that an advisory group be added to INWR to provide advise, recommendations, etc. The group could be composed of past Board Members, new INWR Members, etc. with varying skills, experience and backgrounds. They would be a good resource for the INWR Officers and Board. This idea will be discussed more at the next Board Meeting.

OLD BUSINESS

ELECTION UPDATE:

Diane Rochelle reported that her committee will be sending out the slate of candidates to the Board on Nov 7. Sue Garrod reported that, per the INWR Bylaws, the voting Ballot will be sent to the membership no later than December 1

As discussed during the Zoom Board call on 27 September 2022, the new INWR President will work to have an internal financial audit completed in 2023.

OTHER:

Diane Rochelle reported that Diane Johnson, wife of long-time member Tom Johnson, recently died. Another former member, HC Kayser also passed away. Sympathy cards will be sent. It was also mentioned that a contribution in memory of Judy Harris is on hold until Ron Harris shares memorial plans.

Tony Nufer also mentioned that he has made contact with two new businesses offering automotive services that might be of interest to members:

Advanced Auto Fabrication and Precision German Garage. He will be getting business cards from them to distribute to members.

The next INWR Board Meeting will be held on Tuesday, November 22 at 6:00 pm via Zoom.

The meeting was closed at 12:42 pm.

- Meeting minutes by Sue Garrood, INWR Secretary